**Software spreadsheet field reference**

**Copied Software**

**ApplicationName:** Required. Title of the software or application (e.g. MS Office 2013). If multiple software titles are on a disk enter each application name on a new line in the spreadsheet linking the titles back to a single disk through the `PreservationDiskLabel` field (e.g. disk label includes software1 and software2):

- **Software1** soft_0001
- **Software2** soft_0002

Enter More information about the disks will be added in the

**PreservationDiskLabel:** Sticky-note applied to disk by Preservation Unit to identify unlabeled disks (e.g. unlabeled_0001)

**Number of Disks:** Total number of media included in the application package/software install package. Look for signifiers such as disk 1 or disk 3 of 4; some indicator that there are multiple pieces of media in a series of disks. This may be more difficult with the hand-labeled disks. Please review hand-labeled disks for potential inclusion in a series before entering data.

**Software Developer:** The manufacturer or individual that developed the software code; this may be the same as the publisher.

**Software Publisher:** A software publisher is a publishing company in the software industry between the developer and the distributor. In some companies, two or all three of these roles may be combined (and indeed, may reside in a single person, especially in the case of shareware).

Software publishers often license software from the original author-developers with specific limitations, such as a time limit or geographical region for a royalty consideration. The terms of licensing vary enormously, and are typically secret.


**Software Version:** Number or name representing a new state of software within the same product family (e.g. MicroSoft Windows XP, MicroSoft Windows 8)
Copyright Year: The year the software was published and registered with the US Copyright office.