



Archives & Records Management  
Georgia Tech Library  
Clough Commons  
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[www.library.gatech.edu/archives](http://www.library.gatech.edu/archives)

## retroTECH Software Preservation Oral History Project

Georgia Institute of Technology Library,  
retroTECH and Special Collections and Archives

### Purpose

You are providing information for use with the *retroTECH Software Preservation Oral History Project*. The purpose of the *retroTECH Software Preservation Oral History Project* is to explore the lives of those who create and utilize software in the Georgia Tech community. The interviews are a part of the *retroTECH Software Preservation Oral History Project* and will be accessioned for preservation and access via retroTECH's website and the Georgia Tech Library's Special Collections and Archives, which maintains the historical records of the Institute.

Through the coupling of oral histories and emulations, retroTECH will share the stories of Georgia Tech software stakeholders. The interviews offer a valuable way to give agency and additional context to the subjects and software documented in the project. The Georgia Tech Library retroTECH team is undertaking this project as part of its participation in a cohort of institutions working on software preservation through the Institute of Museum and Library Services-funded grant *Fostering a Community of Practice: Software Preservation in Libraries, Archives, and Museums*, and in collaboration with the [Software Preservation Network](#).

### Procedures

If you agree to participate, you will complete a brief [background survey](#) in advance of your interview. The information you provide in your survey response will help us prepare for your interview.

On the day of your interview, you will sign an Oral History Interview Agreement that transfers copyright ownership of the interview to the Georgia Institute of Technology, which will make the interview recording and transcript available for reuse using a Creative Commons license. A blank copy of the agreement is included at the end of this document for your reference. You will receive a copy of your signed agreement after your interview.

During the interview, you will be asked a series of questions, which may include questions about your background, education, career, and activities. An outline of the types of questions you may be asked is included in this document for your reference. **You will have the right not to answer any questions that you may feel uncomfortable answering and you may terminate the interview at any time.**

The interview will be digitally recorded and transcribed. The recording and transcript will be made available to the public via the retroTECH website and Georgia Tech Special Collections and Archives.

#### *Oral History Interview Agreement (Deed of Gift)*

As a participant in the project, you will need to sign an Oral History Interview Agreement. This agreement officially transfers your interview to the Georgia Tech Special Collections and Archives. This means that you relinquish any claim

to legal title, literary property, and copyright for your interview. You and anyone else will be able to view and use the interview. Any special needs or concerns should be discussed with the project moderator before completing the release form.

#### *Risks*

Your participation is voluntary; there are no foreseeable risks involved in taking part in this interview.

#### *Benefits*

Your ideas and accomplishments will be preserved indefinitely, and the benefits of your interview to the Georgia Tech and research communities will be immeasurable.

#### *Participation*

Participation is voluntary, and you may end the interview at any time without discrimination or retribution towards you.

#### *Confidentiality*

The interview **WILL NOT** be considered confidential. Your interview **WILL** contain your name and other personal identifiable information. In addition, your interview will become available to the public.

#### *Time*

The average length of an interview is approximately 30 minutes. However, the interview may be longer or shorter.

#### *Questions*

If you have questions about the *retroTECH Software Preservation Oral History Project* or the Georgia Tech Archives please contact the project moderator, Wendy Hagenmaier ([wendy.hagenmaier@library.gatech.edu](mailto:wendy.hagenmaier@library.gatech.edu)).

## Interview Outline and Sample Questions

Introduction: The following interview is conducted as part of the Georgia Institute of Technology's *retroTECH Software Preservation* Oral History Project. Today is December 4, 2018. The interview is taking place at the Georgia Tech College of Computing, Room 104B. The interviewer is Wendy Hagenmaier. The interviewee(s) are Teaching Assistants from CS 2110, Computer Organization and Programming.

- 1) Tell me your name, your year at Georgia Tech, and your major.
- 2) What is the title of your game?
- 3) Describe your game.
- 4) What was the inspiration for your game?
- 5) Tell me about one memory you have of using technology as a kid (e.g. a computer you used, a game you played, a technology that interested you or that you always wanted, the first email you sent, etc.)
- 6) Tell me about one aspiration you have for your future after Georgia Tech.

Thank you for participating in the *retroTECH Software Preservation* Oral History Project and sharing your story with us.



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## Oral History Interview Agreement

The purpose of the project is to gather and preserve historical documentation for the *retroTECH Software Preservation* Oral History Project by means of the video recorded interview.

I, \_\_\_\_\_, understand that the recording will become the property of Georgia Institute of Technology (a unit of the Board of Regents of the University System of Georgia) ("Georgia Tech"), and it will be made available for educational, scholarly, and research use. I understand such uses traditionally include term papers, theses, dissertations, articles, books, and websites, and any additional uses may include exhibits, radio and television programs, films, and other forms of public display and dissemination. In addition, I understand researchers may view the recording and transcript online and reuse them. In all events, I understand that Georgia Tech will care for the recording in a manner which will provide preservation and access to researchers.

Having received and understood the above information, I hereby give the recording and/or transcript of this interview to Georgia Tech. I also assign the copyrights and other related rights in the content of the recording and/or transcript to Georgia Tech.

\_\_\_\_\_  
Interviewer (signature)

\_\_\_\_\_  
Interviewee (signature)

Date: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
Name of Interviewer

\_\_\_\_\_  
Name of Interviewee

Accepted for Georgia Tech \_\_\_\_\_

Date: \_\_\_\_\_