

“Documenting Digital Curation Activities”

PAIR ID

Purpose & Goals:

The goals of this activity is to begin to identify areas/phases/stakeholders that will be impacted by the introduction of programmatic software collection, curation, preservation and emulation activities. We will revisit the results of this activity in several months to compare if our assumptions about impact hold true - or if there are new and unexpected ways in which this work impacts our organizations.

Instructions:

Step 1) Interview each other about what happens at each stage of their digital preservation and curation stages/phases. The interviewer is asked to take notes while their partner describes these activities.

Step 2) Participants are asked to determine which areas/phases/stakeholders may be affected by programmatic software collection, curation, preservation and emulation activities.

Step 3) Report out to the group and discuss.

STEP 1

Interview 1:

Interviewer Name

Interviewee Name

What are the (5-7) main activities that are performed during the workflow?

- Ex. Semi-centralized; recently moved into a special collections/archives/preservation functional area/department
- Ex. Curatorial workflow - Curators bring the collections in
- Ex. Archivist workflow - accessioning, appraisal, documentation
- Ex. Metadata and Descriptive creation - impact into descriptive areas

Who are the people / roles involved with these main activities?

- Ex. Dealers - appraisal context and educating these users
- Ex. Administrative stakeholders

What are the key inputs and outputs from one phase of the workflow to another?

- Ex. Machine actionable metadata
- Ex. Scalable solutions
- Ex. Mapping to archival output
- Ex. Contextual documentation and information for maintaining the system over time; technical infrastructure

What are the systems / tools used during these main activities?

- Ex. Interested in testing: tools for gaining technical information about dependencies; interested in authenticity - what that means in preservation and in access contexts?

“Documenting Digital Curation Activities”

PAIR ID

Interview 2:

Interviewee Name

Interviewer Name

What are the (5-7) main activities that are performed during the workflow?

Who are the people / roles involved with these main activities?

What are the key inputs and outputs from one phase of the workflow to another?

What are the systems / tools used during these main activities?

STEP 2

Each person return to your interview responses and annotate them using google comments to indicate which areas/phases/stakeholders may be affected by programmatic software collection, curation, preservation and emulation activities.

STEP 3

Feel free to jot down notes for the group report-out.